



HEADQUARTERS POLICY FLASH

POLICY FLASH 2003-28

DATE: October 08, 2003
TO: Procurement Directors
FROM: Office of Procurement and Assistance Policy, ME-61
Office of Procurement and Assistance Management

SUBJECT: "Chapter 16 – General Guide to Contract Types for Requirement Officials"

SUMMARY: This Chapter has been added to provide additional guidance regarding contract types to that provided in Federal Acquisition Regulations (FAR) Part 16 and DEAR 916. This guide does not supercede information contained in the FAR, but instead enhances it.



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A procurement contract, rather than forms of financial assistance, is the statutorily directed means for Federal agencies to acquire goods and services for their own use. A wide selection of contract types are available to allow DOE to design the most appropriate contract instrument for the acquisition of the large variety of goods and services for which DOE contracts. No single contract type is right for every contracting situation. The type of contract must consider the programmatic, performance, and financial factors present in the individual requirement in order to best achieve the intended result.

While the Contracting Officer is ultimately responsible for selection of the appropriate contract type, the requirement initiator can provide insight into factors that are critical to its determination.

The attached Acquisition Guide Chapter has been designed principally to provide useful information on the types and selection of appropriate contract types to the requirement initiator. However, it is also intended as a resource for contracting professionals.

Questions concerning this Acquisition Guide Chapter should be addressed to Richard Leotta at (202) 586-9073 or via e-mail at Richard.leotta@hq.doe.gov



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Attachment