

Minutes for the March 21, 2001
Printing/Mail Managers Exchange Forum
Tel-Conference

22 individuals participated in the Printing/Mail Managers Exchange Forum, both printing/mail managers and contractors.

Comments/Additions to last Months Minutes:

Dallas Woodruff (Headquarters) asked if there were any corrections/additions to last months minutes.

No corrections were presented. The minutes will be posted on the DOE Home page.

Printing and Mail Conference

Mary Anderson, Al Majors and Dallas Woodruff (Headquarters) informed the group that this years Printing and Mail Conference will be held at the Nevada Operations Office Conference Site on August 7-9, 2001. The group was also told that headquarters would be sending a memo to each site about the conference. Headquarters extended an invitation to each site in regards to making a presentation and or a participating on a panel discussion.

Sites in Attendance

Bechtel Nevada Mercury	Chicago	Fernald Area Office
National Renewable Energy	Oakland Operations	Ohio Field
Navada Operations Office (2)	Headquarters (3)	Savannah River (2)
Oak Ridge Operations Office (3)	Richland Operations Office	West Valley Demo. Project
Schenectady Naval Reactors (3)	Nat. Energy Tech. Lab Pittsburgh	Central Training
Idaho Nat. Engineering & Envir. Lab		