



POLICY FLASH 2009-09

DATE: November 20, 2008

TO: Procurement Directors

FROM: Office of Procurement and Assistance Policy, MA-611
Office of Procurement and Assistance Management

SUBJECT: Department of Homeland Security (DHS) Standard Terms and Conditions for a Reimbursable Work Agreement with the Department of Energy (DOE)

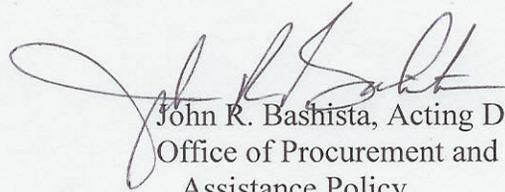
SUMMARY: Section 309 of the Homeland Security Act of 2002 provides DHS special access to DOE and its national laboratories and other facilities in accomplishing the DHS homeland security mission. On February 28, 2003, the two agencies negotiated a Memorandum of Agreement, signed by their respective Secretaries that established conditions for the interaction of the two agencies when providing DHS access to DOE's national laboratories and other facilities. DOE, in collaboration with DHS, developed and implemented internal procedures for review, approval and monitoring of DHS reimbursable work with the issuance of DOE Order 484.1, REIMBURSABLE WORK FOR THE DEPARTMENT OF HOMELAND SECURITY, dated August 17, 2006. Subsequently, DOE and DHS identified the need for development and use of standardized formats and pre-approved terms and conditions for reimbursable work, which would improve cycle times and simplify interagency contracting practices.

This Policy Flash transmits the Master Interagency Agreement (MIA) between DOE and DHS. Also included are standardized terms and conditions for reimbursable agreements, and a statement of work template, which Contracting Officers shall use for future Interagency Agreements with DHS for work to be performed by DOE national laboratories.

This MIA, the standardized terms and conditions, and the statement of work template will be incorporated into the DOE Acquisition Guide and the STRIPES library.

This Flash will be available online within a day, at the following website:
http://www.management.energy.gov/policy_guidance/policy_flashes.htm .

Questions relating to this Flash may be directed to Andrew "Scott" Geary at (202) 287-1507, or Andrew.Geary@hq.doe.gov.



John R. Bashista, Acting Director
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Attachments