



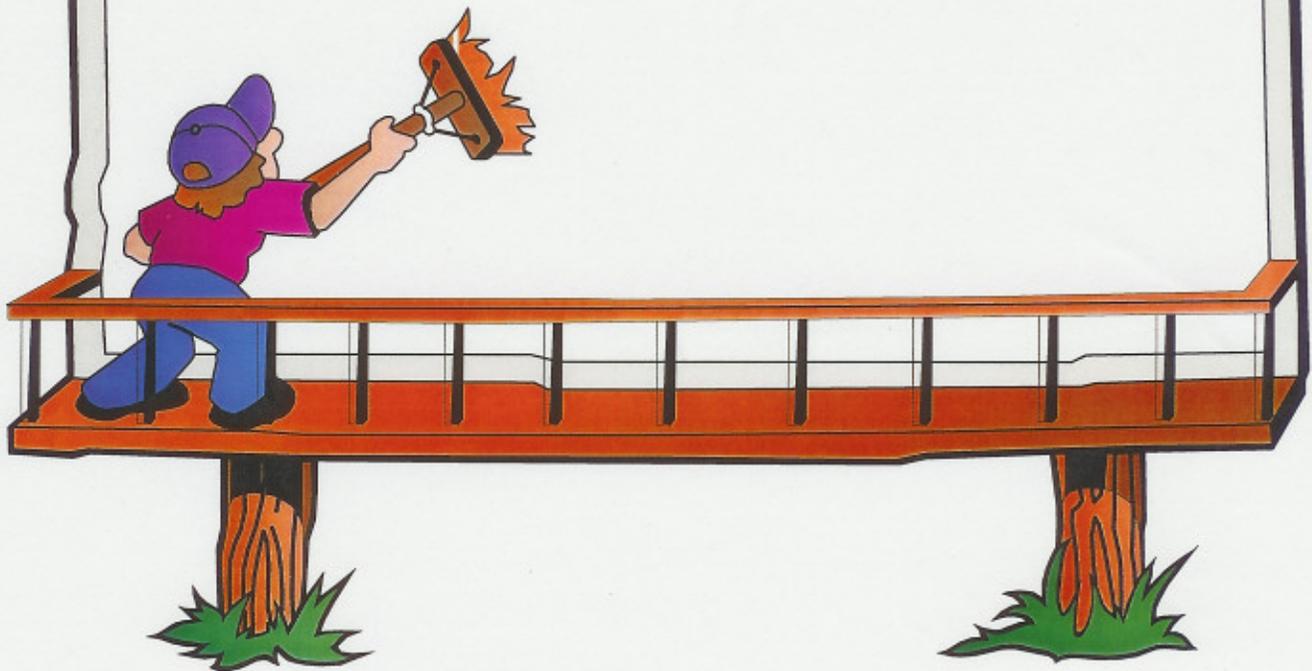
Headquarters Policy Flash

FLASH 2005-28

DATE: April 19, 2005
TO: Procurement Directors
FROM: Office of Procurement and Assistance Policy, ME-61
Office of Procurement and Assistance Management
SUBJECT: **Section 508 Micro-purchase Applicability**

PURCHASE CARD USER REMINDER

SUMMARY: The purpose of the notice is to remind purchase card users that purchases under \$2,500 are subject to the requirements of Section 508 of the Rehabilitation Act of 1973 as it pertains to Electronic and Information Technology (EIT).



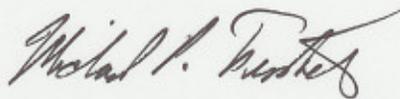
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Recently, there were two Policy Flashes issued that implemented guidance on EIT acquisitions that relate to purchases under \$2,500 (See Policy Flashes 2005-02 and 2005-011). Section 508 requires that EIT developed, procured, maintained, or used by the Federal Government provides individuals with disabilities access to and use of information and data that is comparable to the access and use of information and data by individuals without disabilities. The law was implemented first through standards developed by the Architectural and Transportation Barriers Compliance Board, then incorporated into the Federal Acquisition Regulation (FAR) and subsequently made applicable to purchases under \$2,500.

How will this affect work processes?

- Consult with the Chief Information Officer's office prior to purchasing any EIT products or services to ensure compliance with standards developed by the Architectural and Transportation Board.
- Access the [508 Universe](#), which offers free training on subjects pertaining to Section 508, including a NEW course module on **Micro-Purchases / Credit Card Training**. The web address is www.section508.gov
- Examine the purchase card holder responsibilities for making purchases under Section 508 in the DOE Acquisition Guide Chapters 13 and 39.

Questions concerning this Flash should be directed to Denise P. Wright at (202) 287-1340 or Denise.Wright@hq.doe.gov or Richard Langston at (202) 287-1339 or Richard.Langston@hq.doe.gov



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