

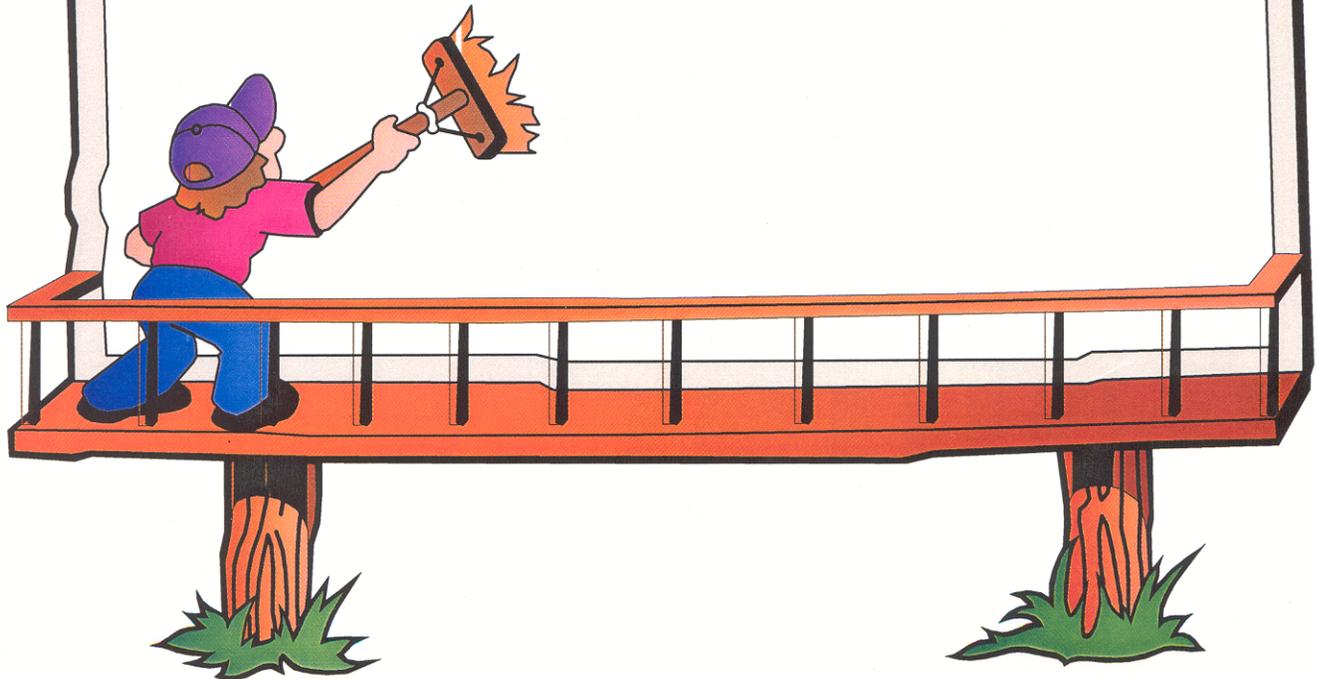
# Headquarters Policy Flash

FLASH 2005-12

DATE: December 9, 2004  
TO: Procurement Directors  
FROM: Office of Procurement and Assistance Policy, ME-61  
Office of Procurement and Assistance Management

SUBJECT: **Undue Influence Over the Procurement Process**

SUMMARY: This Policy Flash transmits the attached memorandum advising program office personnel to understand basic policies governing the Federal procurement process and respect the role of contracting professionals, in order to ensure compliance with applicable laws, regulations, and ethical standards, as well as sound business practices.



**FLASH 2005-12**  
**December 8, 2004**

Questions may be addressed to Denise P. Wright at (202) 287-1340 or  
[Denise.Wright@hq.doe.gov](mailto:Denise.Wright@hq.doe.gov) .

A handwritten signature in black ink, appearing to read "Michael P. Fischetti". The signature is fluid and cursive, with a prominent initial "M" and a long, sweeping underline.

Michael P. Fischetti, Acting Director  
Office of Procurement and  
Assistance Policy, OMBE