



HEADQUARTERS POLICY FLASH

POLICY FLASH 2005-3

DATE: October 8, 2004
TO: Procurement Directors
FROM: Office of Procurement and Assistance Policy, ME-61
Office of Procurement and Assistance Management

SUBJECT: **Benefits of DOE Strategic Sourcing Available to all DOE Contracting Activities and Major Site and Facility Contractors**

SUMMARY: In Fiscal Year 2004, the Office of Procurement and Assistance Management launched a Critical Management Initiative to strategically align the acquisition of commonly used products and services across the



Department of Energy complex. This initiative places greater emphasis upon the development of business process relationships that simplify customer access to products and services through strategic sourcing and offer opportunities to optimize overall return on investment.

To improve cost efficiency and service to customers by leveraging the Department's economies of volume purchasing and electronic commerce, the Office of Procurement and Assistance Management has established the "Complex-Wide Strategic Sourcing Opportunities" website on its homepage. The website contains postings of acquisition vehicles that may be used by all DOE contracting activities as well as the Department's major site and facility management contractors. The website can be accessed by going to the E-Center homepage www.pr.doe.gov clicking on the "Professionals Homepage" link, then clicking on the link for "Complex-Wide Strategic Sourcing Opportunities" website. Please forward this Policy Flash to your management and operating and major site and facility management contractors.

To learn more about these agreements, visit the website. You can also contact any of the contract specialists listed below. The entire contract, ordering procedures, and prices, are posted to the website for each award. Hyper-text links are provided to allow for examination of each instrument and the schedule to determine what is available and at what price. Orders may be easily placed by following the Ordering Procedures linked under each instrument.

The use of these instruments by DOE contracting offices as well as DOE's major contractors is strongly encouraged as a way to leverage DOE's buying power as well as improve efficiency of operations. Contracting offices and major contractors are encouraged to contact John Bashista, Director, Office of Headquarters Procurement Services, to coordinate other strategic sourcing opportunities that may be likely candidates for placement and incorporation into the new website inventory.

The current listing of strategic sourcing opportunities is as follows:

- **IT/telecommunications hardware and software; Microsoft enterprise licenses**
Source: ARSC Airfield and Range
Contract Specialist: Tova Stein – **8(a) Tribal contract**
Telephone Number: (202) 287-1515
Discount: **2%** below GSA schedule prices

- **Telecommunications equipment and services**
Source: ASRC Aerospace Corp
Contract Specialist: Patrick Thornton
Telephone Number: (202) 287-1532
Discount: **2%** below GSA schedule prices

- **Oracle proprietary software licenses**
Source: Oracle Corporation
Contract Specialist: Patrick Thornton
Telephone Number: (202) 287-1532
Discount: **20%** below GSA schedule prices

- **Opware proprietary software licenses**
 Source: Opware, Inc.
 Contract Specialist: Patrick Thornton
 Telephone Number: (202) 287-1532
 Discount: **21%-24%** below GSA schedule prices

- **Actuarial Services**
 Source: AON Consulting
 Contract Specialist: Annette Brown
 Telephone Number: (202) 287-1418
 Discount: N/A

- **Employee Relocation Services**
 Source: Prudential Relocation, Inc.
 Contract Specialist: Annette Brown
 Telephone Number: (202) 287-1418
 Discount: N/A

- **DOE and M&O contractor employee transition**
 Source: Nethot
 Contract Specialist: Debra Draper
 Telephone Number: (202) 287-1437
 Discount: **9.5%-16.7%** below GSA schedule prices

- **Professional and technical skills training**
 Source: Colleague Consulting
 Contract Specialist: Tim Jackson
 Telephone Number: (202) 287-1472
 Discount: N/A

- **Copier products, maintenance and services**
 Source: Xerox Corporation
 Contract Specialist: Debra Draper
 Telephone Number: (202) 287-1437
 Discount: **6%-20%** below GSA schedule prices

- **Copier products, maintenance and services**
 Source: Ricoh
 Contract Specialist: Debra Draper
 Telephone Number: (202) 287-1437
 Discount: **10%-20%** below GSA schedule prices

- **Hewlett-Packard printers**
 Source: PC Mall Gov, Inc.
 Contract Specialist: Peggy Fuller
 Telephone Number: (202) 287-1464
 Discount: **7.83%-18.01%** below GSA schedule prices

- **Fax Equipment**

Source: Four Points Technology, LLC – **Service Disabled Veteran-Owned firm**

Contract Specialist: Peggy Fuller

Telephone Number: (202) 287-1464

Discount: **2%-5%** below GSA schedule prices

The Office of Procurement and Assistance Management look forward to working with you in the near future to advance the establishment of a department-wide strategic focus for the acquisition of goods and services.



Michael P. Fischetti, Acting Director
Office of Procurement and
Assistance Policy

cc:

PPAG Members