

**Project Management Career Development Program Certification
Self Assessment of Requirements – Level 1**

REQUIRED COMPETENCIES*		FOR EACH COMPETENCY, INDICATE METHOD OF FULFILLMENT				
		PMCDP COURSE	PMP	PE/RA LICENSE	EQUIV. TRG	EXPERIENCE
1.1	General Project Management					
1.1.1	Demonstrate a working-level knowledge of the Federal Project Director's roles and responsibilities. Fulfillment of this competency may be achieved through the following: 1) the successful completion of the PMCDP core course, <i>Project Management Systems and Practices in DOE</i> ; OR, 2) a description of the candidate's demonstrated equivalent experience or understanding of the federal project directors roles and responsibilities (since there is no equivalent class to <i>Project Management Systems and Practices in DOE</i> , you must demonstrate equivalent experience).		N/A	N/A	N/A	
1.1.2	Demonstrate a familiarity-level knowledge of the National Environmental Policy Act (NEPA) and environmental regulations applicable to DOE projects. Fulfillment of this competency may be achieved through the following: 1) the successful completion of the PMCDP core course, <i>Project Management Systems and Practices in DOE</i> ; OR 2) a description of the candidate's demonstrated equivalent experience (since there is no equivalent class to <i>Project Management Systems and Practices in DOE</i> , you must demonstrate equivalent experience).		N/A	N/A	N/A	
1.1.3	Demonstrate expert-level knowledge of DOE Order 413.3A. Fulfillment of this competency may be achieved through the following: 1) the successful completion of the PMCDP core course, <i>Project Management Systems and Practices in DOE</i> ; OR 2) a description of the candidate's demonstrated equivalent experience (since there is no equivalent class to <i>Project Management Systems and Practices in DOE</i> , you must demonstrate equivalent experience).		N/A	N/A	N/A	

*Familiarity-Level: Basic knowledge of, or exposure to, the subject or process adequate to discuss the subject or process with individuals of greater knowledge.

Working-Level: Knowledge required to monitor and assess operations/activities, to apply standards of acceptable performance, and to reference appropriate materials or expert advice as required to ensure the safety of project activities.

Expert-Level: Comprehensive, intensive knowledge of the subject or process sufficient to provide advice in the absence of procedural guidance.

Demonstrated Ability: Actual performance of a task or activity in accordance with policy, procedures, guidelines, or accepted industry or Department practices.

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1.2	Leadership/Team Building					
1.2.1	Demonstrate a working-level knowledge of leadership and team building. Fulfillment of this competency may be achieved through the following: 1) the successful completion of the PMCDP core course, <i>Project Management Essentials</i> ; OR 2) the successful completion of an equivalent course or training; OR 3) a description of the candidate's demonstrated equivalent experience; OR 4) possess a current PMP certification.			N/A		
1.3	Scope Management					
1.3.1	Demonstrate a working-level knowledge of Work Breakdown Structure (WBS) development and project scope baseline. Fulfillment of this competency may be achieved through the following: 1) the successful completion of the PMCDP core course, <i>Project Management Essentials</i> ; OR 2) the successful completion of an equivalent course or training; OR 3) a description of the candidate's demonstrated equivalent experience; OR 4) possess a current PMP certification.			N/A		

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1.4	Communication Management					
1.4.1	Demonstrate a working-level knowledge of interpersonal communications. Fulfillment of this competency may be achieved through the following: 1) the successful completion of the PMCDP core course, <i>Project Management Essentials</i> ; OR 2) the successful completion of an equivalent course or training; OR 3) a description of the candidate's demonstrated equivalent experience; OR 4) possess a current PMP certification.			N/A		
1.5	Quality/Safety Management					
1.5.1	Demonstrate a working-level knowledge of planning safety into project management. Fulfillment of this competency may be achieved through the following: 1) the successful completion of the PMCDP core course, <i>Planning Safety into Project Management</i> (formerly titled <i>Integrating Safety into Project Management</i>); OR 2) the successful completion of an equivalent course or training. All certified federal project directors are required to complete the Level 1 <i>Planning Safety in Project Management</i> (formerly titled <i>Integrating Safety into Project Management</i>) core course no later than January 31, 2010 or demonstrate completed equivalent coursework. Equivalency: federal project directors who currently hold or receive the Senior Technical Safety Manager or Certified Safety Professional certification will have satisfied this requirement, or successfully completed the DOE course SAF 220 <i>Senior Technical Safety Manager Overview</i> .		N/A	N/A		

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1.6	Cost Management					
1.6.1	Demonstrate a working-level knowledge of life-cycle cost estimating. Fulfillment of this competency may be achieved through the following: 1) the successful completion of the PMCDP core course, <i>Project Management Essentials</i> ; OR 2) the successful completion of an equivalent course or training; OR 3) a description of the candidate's demonstrated equivalent experience; OR 4) possess a current PMP certification.			N/A		
1.6.2	Demonstrate a working-level knowledge of the Federal budget process. Fulfillment of this competency may be achieved through the following: 1) the successful completion of the PMCDP core course, <i>Project Management Systems and Practices in DOE</i> ; OR 2) a description of the candidate's demonstrated equivalent experience (since there is no equivalent class to <i>Project Management Systems and Practices in DOE</i> , you must demonstrate equivalent experience).		N/A	N/A		

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1.7	Time Management					
1.7.1	The certification candidate must demonstrate a working-level knowledge of project planning and resource loaded scheduling. Fulfillment of this competency may be achieved through the following: 1) the successful completion of the PMCDP core course, <i>Project Management Essentials</i> ; OR 2) the successful completion of an equivalent course or training; OR 3) a description of the candidate's demonstrated equivalent experience; OR 4) possess a current PMP certification.			N/A		
1.8	Risk Management					
1.8.1	The certification candidate must demonstrate a familiarity-level knowledge of project risk management. Fulfillment of this competency may be achieved through the following: 1) the successful completion of the PMCDP core course, <i>Project Management Essentials</i> ; OR 2) the successful completion of an equivalent course or training; OR 3) a description of the candidate's demonstrated equivalent experience; OR 4) possess a current PMP certification.			N/A		

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1.9	Contract Management					
1.9.1	Possess a working-level knowledge of performing as a Contracting Officer's Representative (COR). Fulfillment of this competency may be achieved through the following: 1) the successful completion of the PMCDP core course, <i>Contract Administration for Technical Representatives</i> ; OR 2) the successful completion of an equivalent course or training; OR 3) a description of the candidate's demonstrated equivalent experience. [NOTE: If COR or refresher training is claimed as fulfillment, the training must have been completed within the five years previous to the certification application date.]		N/A	N/A		
1.9.2	Demonstrate a working-level knowledge in the area of acquisition strategy development and acquisition. Fulfillment of this competency may be achieved through the following: 1) the successful completion of the PMCDP core course, <i>Acquisition Strategy and Planning</i> ; OR 2) the successful completion of an equivalent course or training; OR 3) a description of the candidate's demonstrated equivalent experience.		N/A	N/A		

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1.9.3	Demonstrate a working-level knowledge in the areas of performance-based management contract planning. Fulfillment of this competency may be achieved through the following: 1) the successful completion of the PMCDP core course, <i>Planning for Performance-Based Management Contracting</i> ; OR 2) the successful completion of an equivalent course or training; OR 3) a description of the candidate's demonstrated equivalent experience; OR 4) possess a current PMP certification.			N/A		
1.10	Integration Management					
1.10.1	Demonstrate a working-level knowledge in the areas of project control and configuration management. Fulfillment of this competency may be achieved through the following: 1) the successful completion of the PMCDP core course, <i>Project Management Essentials</i> ; OR 2) the successful completion of an equivalent course or training; OR 3) a description of the candidate's demonstrated equivalent experience; OR 4) possess a current PMP certification.			N/A		
1.10.2	Demonstrate a working-level knowledge in the areas of EVMS and project reporting. Fulfillment of this competency may be achieved through the following: 1) the successful completion of the PMCDP core course, <i>Earned Value Management Systems</i> ; OR 2) the successful completion of an equivalent course or training; OR 3) a description of the candidate's demonstrated equivalent experience; OR 4) possess a current PMP certification.			N/A		

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1.11	Training/Electives - No electives are required for Level 1					
1.12	Work and Development Activities					
1.12.1	Work for 12 months as a project engineer or IPT member or possess a PE/RA License or possess a current PMP certification.	N/A			N/A	
1.12.2	Three years experience in project management or possess a current PMP certification.	N/A		N/A	N/A	
1.13	Behavioral Skills. No behavioral competencies are required for Level 1					

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