

PRODUCT/SERVICE

The scope of this acquisition is to provide periodic telecommunications services in conformance to specific U. S. Department of Energy (DOE) program requirements to include personnel support for designing, documenting, programming, implementing, managing, maintaining, and supporting local and wide area networks (LANs and WANs); video equipment and systems; switched voice communication networks; and providing hardware and software to implement the DOE program requirements. Work performed will comply with DOE's agency-wide information architecture unless specifically waived by the DOE Chief Officer or a designee.

The Contractor shall provide all of the personnel required to perform the tasks described in a given project's statement of work. The types of work which may be included in a given delivery or task order are:

- * Development and implementation of IT policy and procedures
- * Assist with strengthening business and management processes
- * Execute management reform on standardization of IT applications, including Hardware/software
- * Integration of procurement, financial and human resource systems
- * Identifying opportunities in knowledge management
- * Expand utility of DOE's Working Capital Fund
- * Assisting in IT investment management
- * Assisting in developing information architecture program
- * Analyzing budget expenditures
- * Recommendations on financial management systems
- * Assisting with resource management, records management and information systems
- * Assist with briefings, presentations, reference and issue papers
- * Re-engineering processes
- * Reselling of computer hardware/software to the federal and contractor employees of the DOE.